

BEO Competition Host

As a Competition Host you will take on a diverse role, hosting the prestigious British English Olympics (BEO) competition to large audiences whilst leading on-site and off-site activities and excursions. You will play a pivotal role in both the competition and activity programme.

This job description summarises the purpose of the job and lists its key duties. It is not a definitive list of all the tasks to be undertaken as those can vary from time to time at the discretion of the Centre Manager.



In its 12th year, the British English Olympics is an exciting English academic competition designed for the world's brightest international students aged 12 to 16. Held in the UK's most prestigious boarding schools, students take part in a series of competitive events that provide an opportunity to challenge and develop the academic and leadership skills of the participating teams.

YOU NEED TO BE

- Eligible to work in the UK
- 18 years old and over

YOU MUST HAVE

- Experience working with children and/or teenagers
- Excellent communication skills
- High levels of confidence, being comfortable with speaking in front of large audiences
- A flexible approach to your work, along with the ability to cope with changing priorities
- The drive to work collaboratively and contribute to team success
- Native or near native English skills
- Able to deliver high levels of professional conduct
- Demonstrate respect for equal opportunities and respect for race and diversity

IT WOULD BE GREAT IF YOU HAVE

- Valid first aid qualification and/or lifeguarding certificate
- Experience working in a residential setting

OTHER INFORMATION:

The BEO caters for juniors, aged between 12-16 years old. You will report directly to the Academic Event Manager (for competitions) and the Activity Manager (for activity programme) throughout your employment.



COMPETITION DUTIES



- Having been briefed on the competition event and its running order, you will lead the venue set up, host the events in a confident and professional manner & remind the participants as well as the audience of the rules that must be followed
- With the help of the Competition Judges and Academic Event Manager, you will ensure that fair and professional standards are maintained throughout the competition and that the competition guidelines are strictly adhered to by all involved



ACTIVITY SESSIONS

- Under the guidance of the Activity Manager, you will create, plan and deliver a variety of on-site activities
- Being mindful of the health and safety of the students, every session you run will be delivered with energy and professionalism
- Be a positive role model for the students, providing a supportive and encouraging environment for each student to develop
- You will be given the chance to bring new ideas you have and implement these into the Activity Programme



EXCURSIONS

- Having been briefed beforehand, you will guide students on cultural excursions to major cities in the UK
- Confidence and initiative are key feature to making sure every excursion is a success for our students
- Whilst keeping a watchful eye on the group, you will deliver key information on places of interest to your group



OTHER DUTIES

- Represent the company in a reputable and professional manner at all times
- Respond to emergencies whenever necessary
- Maintain suitable levels of student discipline, safety and welfare
- Always encourage students to use English
- Carry out and/or consult risk assessments
- whenever required
- Attend all induction days prior to the students arriving
- Attend all staff briefings and take part in all necessary health and safety training
- Commit to being a positive role model through your employment
- Carry out all other reasonable tasks



A DAY IN THE LIFE OF A COMPETITION HOST

This will give you a taste of what life is like on a typical day as a Competition Host

- 8:00** I am attending a meeting with the Academic Event Manager, along with the Competition Judges and other staff, to review the day's schedule of events. This is a great time to ask any questions I may have
- 8:30** I head over to the competition area and set up, making sure the equipment is in place and everything is working as it should
- 9:00** The first event is the Country Spotlight. As I host, I invite questions from the audience and entertain them between performances
- 9:00 - 12:30** I host the competition throughout the morning. It can be challenging thinking on your feet between performances but I love it! It is a fun environment to work in
- 12:30 - 13:30** It is now time for lunch, where I catch up with the other Competition Host and Activity Leaders, who I will be working with this afternoon
- 14:30 - 17:30** Throughout the afternoon I am working with other Activity Leaders, delivering the Activity Programme. Today I am on swimming, which is a great opportunity for the teams to let their hair down and enjoy themselves
- 18:00 - 19:00** Dinner is a great time to chat to the students and Group Leaders to make sure they are enjoying themselves and everything is okay. I'll also take it as an opportunity to relax when I am not on duty
- 19:00** As the day is nearing to a close I have one last meeting to attend, which is with the Activity Manager and Academic Event Manager to be briefed on tomorrow's schedule

Legal Information

Oxford International Junior Programmes is committed to safeguarding and promoting the welfare of children. As such, all successful applicants will: be asked to explain any work and/or educational history gaps; undergo an Enhanced DBS Disclosure or overseas equivalent; provide details of 2 referees that can objectively comment on your suitability to work with children; show evidence of entitlement to work in the UK.



PAY INFORMATION

As a Competition Host, you will earn between £345.00 - £390.00 per week plus 12.07% accrued holiday pay. A deduction of £55 will be made for accommodation. (£345 + £41.64 (12.07% holiday pay) - £55 (accommodation deduction) = £331.64)

You will work up to 44 hours per week, on average. Evening and weekend work will be required. Some weeks you may be required to work in excess of 48 hours, therefore you will be asked to 'opt out' of the 48 hour Working Time Directive



WHY OXFORD INTERNATIONAL JUNIORS?

We are a highly respected organisation, being named winner of the 2018/2019 Educational Tour Operator of the Year by iStudy Guide.

With over 25 years' experience, employing thousands of seasonal staff, we know how to provide you with a rewarding and meaningful workplace experience.

We will provide you with a professional and fun platform to develop your experiences working with children and teenagers.

Our values drive what we do - we care not just about our students, but our staff too.

OUR CORE VALUES

At Oxford International Education Group, we pride ourselves on our Core Values. They define who we are, how we work and guide how we act with each other.



We build relationships through trust, honesty and respect



We put our students and their goals at the heart of everything we do



We love what we do and strive for excellence



We are not afraid to be different and we celebrate innovation



...and we believe a smile goes a long way

Contact us

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