



BEO COMPETITION HEAD JUDGE

As a Head Judge you will take on a highly regarded and trusted position. Remaining impartial and professional throughout the competition, you will offer support to other Judges, evaluate a variety of different academic events in accordance with the competition's strict guidelines.

This job description summarises the purpose of the job and lists its key duties. It is not a definitive list of all the tasks to be undertaken as those can vary from time to time at the discretion of the Centre Manager.

About Us

The British English Olympics (BEO) offers a chance for ambitious international students and schools to put themselves to the test in a series of academic and problem-solving challenges. Our activity programme consists of both daytime and evening activities as well as half-day and full-day excursions to attractions and places of cultural interest.

You Need To Be

- Eligible to work in the UK
- 18 years old and over

You Must

- Have a proficient level of English in speaking and writing
- Have a degree plus a CELTA, Trinity TESOL and/or QTS in English or a Modern Foreign Language
- Have an exceptional understanding of English grammar and its usage
- Have the ability to accurately and objectively assess the English skills of young learners
- Remain focused over an extended period, keeping an eye for detail at all times
- Follow the competition's guidelines to the highest standard ensuring a level playing field
- Have exceptional communication and interpersonal skills
- Demonstrate respect for equal opportunities and respect for race and diversity

IT WOULD BE GREAT IF YOU HAD

- Post qualification-teaching experience at B2 level and above
- Management experience on a junior residential programme



Competition Duties

- Support a team of Judges, offering guidance and advice when required ensuring the competition is delivered to the highest standard
- Assess competitions closely following the competition guidelines & the judging criteria
- Deliver skills workshops as directed by the Academic Event Manager
- Maintain a professional distance from the competing teams and retain a fair relationship with each individual school



Administration Duties

- Collate all competition paperwork for the Academic Event Manager in a timely and organised manner
- You will be required to keep accurate and legible records of the competition results, paying close attention to detail
- Maintain confidentiality regarding competition results and judging decisions
- Attend competition briefings & staff meetings as scheduled by the Academic Event Manager
- You will also be required to help with the campus set up, primarily the competition venues and judges spaces



Student Welfare

- Every member of staff must read and comply with Oxford International Junior Programmes' Child Safeguarding policy at all times
- Maintain proper levels of student discipline, safety and welfare



Other Duties

- Represent the company in a reputable and professional manner at all times
- Respond to emergencies whenever necessary
- Maintain suitable levels of student discipline, safety and welfare
- Always encourage students to use English
- Carry out and/or consult risk assessments whenever required
- Attend all induction days prior to the students arriving
- Attend all staff briefings and take part in all necessary health and safety training
- Commit to being a positive role model throughout your employment
- Carry out all other reasonable tasks

Our programmes cater for children and teenagers, aged between 8 and 17 years old. The role is residential with accommodation and meals provided for you at no cost. You will report directly to the Centre Manager throughout your employment.

A Day in the Life

This will give you a taste of what life is like on a typical day as a Competition Judge*

AM sessions

08:00 - 12:00*



Breakfast - I have breakfast with my colleagues ready for a day of exciting competition events!



I head over for the Judges' daily morning briefing with the Academic Event Director who makes sure that we, along with the Competition Hosts, understand the day's schedule. I use this an opportunity to clarify anything I am unsure of.



I have all the information in front of me ready for the morning's competition to commence. It is an intensive morning so I have my coffee on hand. I systematically check that I have filled in all the info into the scoring sheet and the feedback sheet because there will not be much time for this later

PM sessions

14:00 - 17:30*



Lunch has arrived. This is a great opportunity to wind down and relax after an intense morning of judging. I am aware not to converse with the participating teams.



In the afternoon and into the early evening the competition continues. As with the morning the events are broken up with a break from 15:30 - 16:00. It is great to see so many teams achieving so much in the competition



After the day's schedule has ended, I complete the scoring of the events and complete the feedback sheets, ready for when the Academic Event Manager requests them

EVE sessions

18:00 - 20:00*



As my final task for today, I attend a meeting with the Academic Event Manager, who offers feedback on the day and informs us of the schedule & set up for tomorrow



Dinner - I use this time to catch up with my colleagues



My day is now over. It has been a busy but rewarding day. I have the evening off so I take this as an opportunity to recharge and rest ready for another fun-filled day tomorrow!

*Please note activities and timetable can vary depending on campus and programme

Pay Information

- As a BEO Competition Head Judge, you will earn £365 per week + holiday pay.
- You will work up to 40 hours per week on average. Due to the nature of the programme some evening and weekend work will be required. All academic staff have 2 non-consecutive days off in 14 days.
- A conditional bonus will be available at the end of your contract depending on centre results *only applicable during summer, and you will get all the bonus details once you have been selected for the position

Why Oxford International Juniors?

- We are a highly respected organisation, being named winner of the 2018/2019 Educational Tour Operator of the Year by iStudy Guide.
- With over 30 years' experience, employing thousands of seasonal staff, we know how to provide you with a rewarding and meaningful workplace experience.
- We will provide you with a professional and fun platform to develop your experiences working with children and teenagers.
- Our values drive what we do - we care not just about our students, but our staff too.

Legal Information: Oxford International Junior Programmes is committed to safeguarding and promoting the welfare of children. As such, all successful applicants will be asked to explain any work and/ or educational history gaps; undergo an Enhanced DBS Disclosure or overseas equivalent; provide details of 2 referees that can objectively comment on your suitability to work with children if you are new member of staff and 1 reference if you have worked with us in the past 12 months; show evidence of entitlement to work in the UK.

Contact us

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