

Christ's Hospital School

Summer 2025

Pre-Arrival Guidebook



Summer Camp

Horsham, UK





Founders David Brown and Robert Darell meeting HM King Charles III again in May 2014



Dear Group Leader, thank you for joining us in the UK this year. At Oxford International Junior Programmes, our aim is to provide young students from all over the world with a safe, fun, friendly and structured environment in which to improve their knowledge of the English language.

We are one of the top providers of junior programmes in the UK and a unique British Council accredited education provider. Oxford International Junior Programmes is part of the Oxford International Education Group (OIEG) which was founded in 1991 as ISIS Education and Travel by David Brown and Robert Darell. Oxford International has grown to be one of the top 10 businesses sponsored by the Prince's Trust after it provided OIEG with a £5,000 loan.

OIEG now offers a huge range of university pathways, spring, summer and year round academic programmes and educational tours. Our programmes have grown steadily in size and popularity and we now run 12 centres in the UK; 8 Residential and 4 Year Round Schools, plus 6 centres in North America welcoming over 10,000 students.

We create life enhancing learning experiences that help students worldwide to develop personally and professionally and that enrich their future opportunities.

The Airport

On arrival at the airport, you will be met by one of our Activity Leaders who will welcome you to the UK. They will be wearing a red T-shirt or hoodie with the OIEG logo so you can easily recognise them.

The Activity Leader will accompany you by coach to your centre. During the journey to your centre, the Activity Leader will give you an optional booklet, your activity programme, a welcome letter from the management team, registration forms, lanyards, and student ID cards. You will also receive the rooming configuration allocated to your group on the coach so you can begin to organise the students into bedrooms. When you arrive at your centre, a member of the management team will be waiting to greet you.

Arriving at Christ's Hospital School

When you arrive at Christ's Hospital you will be shown to your accommodation.

All boarding houses at Christ's Hospital have a mix of bedroom configurations ranging from single rooms to quad rooms. Bedrooms include a bed, cupboard, desk, and a chair for each student. There is a ratio of 1 toilet and shower/bath to every 3 beds at Christ's Hospital. Bed linen will be changed once during your stay, if staying for two weeks.

We aim to ensure students are split by genders (either by corridor, floor or boarding house). If there are students in your group who are a different gender from yourself but you are the only group leader, those students will be supervised by a member of staff.

Once at the accommodation you will be shown your bedrooms and given the door code for the accommodation block. We will then escort your group on a tour of the campus and highlight all the key locations you will use during your stay.

Please note that Christ's Hospital is a NUT FREE school. Please do not bring nut products to the campus. This includes no sandwiches, granola bars, treats or other food that contains nuts, due to adults and children who suffer from NUT allergies.



Christ's Hospital School

Christ's Hospital is a coeducational independent boarding school south of Horsham, West Sussex. It is a charity school, giving children from poorer backgrounds the chance to have a better education. Christ's Hospital was originally founded in the 16th century in Greyfriars, London, and Hertford by King Edward VI. The school had an interesting history whilst based in London and was hit hard by the Great Plague of 1665 and the Great Fire of London in 1666. The school relocated to Horsham in 1902 as a boys school and the girls joined from the Hertford site in 1985.

Christ's Hospital is famous for two notable traditions. First of all, the school march into lunch whilst accompanied by the school band every day of the year (except Sundays). Interestingly, the school has one of the largest school music departments in the country! Second of all, the school uniform is very distinct. The students still wear the same uniform as they did during Tudor times; belted, long blue coats, knee-breaches, yellow socks and white bands at the neck.



About the Centre

Christ's Hospital School

Horsham West Sussex RH13 0LJ

Postal Address:

Oxford International Education Group
c/o Christ's Hospital School
Horsham, West Sussex, RH13 0LJ
Please ensure the letter/package is clearly labelled with the student's name and school name.

Wi-Fi access:

There is Wi-Fi accessible across the campus for all students. However, we ask that students only connect one portable device (i.e. 1 phone, or 1 tablet).

Meal Times:

***Subject to confirmation**

Breakfast: 07:30 – 08:30

Lunch: 12:30 – 14:00

Dinner: 18:00–19:30

Students should clear away their food trays at the end of their meal. There will be a lunch/dinner rota for all groups.

Students must bring their own water bottle

Please note the school's policy is not to provide plastic bottles for packed meals so everyone must bring their own water bottle.

Nut Free College:

All nuts are strictly prohibited in this centre due to allergies. Please do not bring any nut products to the campus.

Shop/Café:

There is a café and tuck shop called the Hertford Centre which is open daily when the students are on site. The shop will accept both cash and card payments. There is also a café located in the Sports Centre for group leaders as well as a drinks vending machine.

Laundry:

A laundry room is located within each boarding house (please note this may be located on the other side of the building). There is at least one washer and dryer in each laundry room. The laundry is free and washing powder will be supplied by the OIEG team.

Local Transport:

There is a train station on campus which is a 5 min walk from the school. Trains depart for Horsham and London every hour. It is a 5 min journey to Horsham and a 1hr 4min journey to London. If you need a taxi please speak with your CM to book this in advance.

Security:

Christ's Hospital School has a 24 hour onsite security team who maintain a constant patrol.

Social Spaces:

Every accommodation block has a large common room (usually on the ground floor) with sofas and basic kitchen facilities. These can be used for relaxing and socialising in the evening. Often groups use this area as a rehearsal space in the evenings.

Bank/Post Office:

A bank, ATM and Post Office are located in Horsham: Lloyds Bank, 1 West Street – Barclays, 2 Carfax – Post Office, 15 Carfax All currency exchange should be done whilst on excursions.

Hospital/Doctors:

Nearest Hospital:

Horsham Minor Injuries Unit,
Hurst Road, RH12 2DR

Nearest Doctor's Surgery:

The Courtyard Surgery, London Rd, Horsham
First aid trained staff are available on site.

Religious Centres:

Anglican: St Marys Church, Horsham

Roman Catholic: St John the Evangelist, Horsham

Russian Orthodox: St Edward Brotherhood, Woking

Muslim: Crawley Mosque, Crawley

Fire Drills:

It is a requirement that at any residential centre fire drills must take place.

During the fire drill, students should leave all their belongings behind and evacuate the building as quickly as possible. Please ensure that all of your students have left their rooms and stand at the designated evacuation point outside. There will then be a roll call. If any students are unaccounted for or the evacuation is too slow, the fire drill will be classed as a 'failure' and will need to be repeated at a later date.

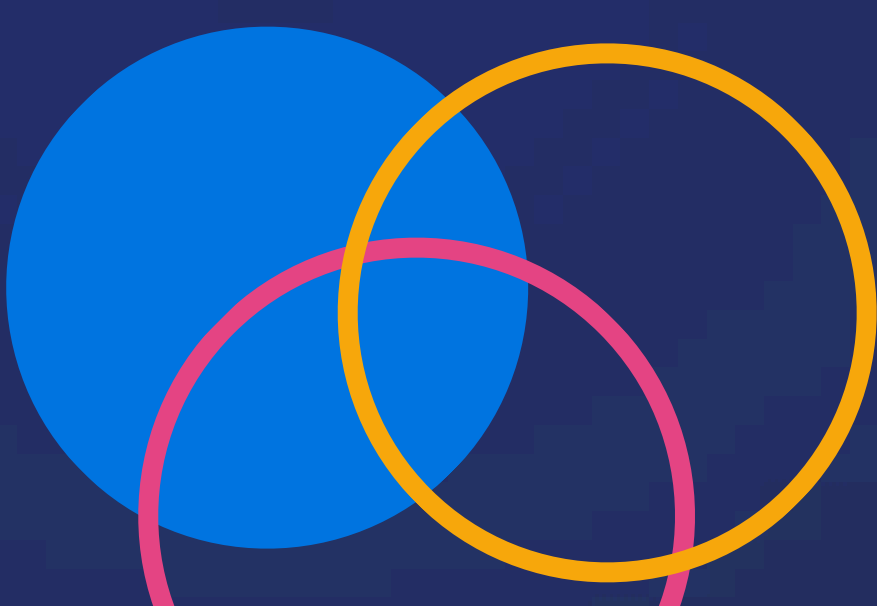
Curfew:

Evening curfew is 10:30pm.

All students must be in their accommodation by this time. They must be in bed with lights off by 11:00pm. We ask that you monitor your own students. If you are on a corridor with other students making noise after this time please report it to the CM.

Deposit:

Please be aware that a **£30 deposit per student will be collected upon arrival** which will be returned at the end of the programme if there is no damage to the rooms or loss of keys etc.



Staff at your Centre

Centre Manager (CM)

The Centre Manager is responsible for the smooth running of the centre. Our Centre Managers are chosen for their experience, professionalism and personalities, and you will have daily contact with them.

Director of Studies (DoS)

The Director of Studies is responsible for the academic management of the centre and ensuring the teaching and learning component of the programme is delivered to the highest possible standards.

Student Support Manager (SSM)

The Student Support Managers look after all of the safeguarding and welfare of the people on-site, including you. They are first aid trained and have knowledge of the local medical services. You will meet with them a few times a week to discuss any concerns.

Excursion Manager (ExM)

The Excursion Manager will be responsible for the complete over-sight and smooth running of the excursions at the centre.

You should meet with them at least 2 or 3 times a week to ensure everything is going okay with your programme.

They will also be able to help arrange optional excursions and make additional bookings for you.

Activity Manager (AM)

The Activity Manager is responsible for all aspects of the activity programme, ensuring the onsite activities are inspiring, dynamic focused and enjoyable.

The AM will lead the team of activity staff.

EFL Teacher/ Senior EFL Teacher

Teaching staff are responsible for planning and delivering lessons from the OIEG Syllabus. Some centres will also have 1 to 2 Senior Teachers who teach 50% of the time and spend the remainder of their time providing academic support to the teachers and DoS.

Activity Leaders (AL)

The Activity Leaders are responsible for running everything outside the lessons! This includes onsite activities, excursions, meal duty supervision and airport transfers.



Excursions

London excursions

One of the highlights of our summer programmes is the opportunity to explore London. You will visit the city twice by train, with both excursions running from 9:00 AM to 8:00 PM (departure time). To ensure you make the most of your visit, we have planned exciting itineraries that include many of the city's main sights and attractions.

Day 1: Westminster photo tour, entrance to National Gallery and shopping in Oxford Street with late return to the centre.

Day 2: Thameside walking tour, visit TATE Modern Museum, shopping in Covent Garden and evening in London/optional activities.

Please note the order of visits may vary depending on the centre you are in and if you have any other places you want to visit, you can speak to the Excursions Manager to arrange a different itinerary.

Photo tour in Westminster

New for 2025! NEW

We have adapted the walking tours into photo tours. The students will have the opportunity to visit the Westminster area and see all the famous sites just as before and be given some time to take pictures. Instead of the activity leader delivering a walking tour, they will guide the group around.

For the students to learn the facts about what they are visiting, we have planned an interactive evening the day before the visit to London, so students learn about the places they will see prior to the visit so they only have to worry about enjoying their time in London.

Brighton Excursion

From Christ's Hospital you will visit Brighton. During this excursion, you will be taken on a photo tour by one of our activity leaders and given time to explore the city centre. Students will have the opportunity to visit the i360 which is a moving observation tower on the seafront of Brighton. This excursion runs from 9am to 4pm (departure time).



Oxford Excursion

New for 2025! NEW

You will have a full day excursion to Oxford with a professional walking tour of the city centre. Students will have some time to explore the city. This excursion runs from 9am to 4pm (departure time).

Half Day Excursions

As part of your programme there will be one half day excursion to visit Horsham which is a historic market town on the upper reaches of the River Arun on the fringe of the Weald in West Sussex. Timing for this excursion is from 9am to 12pm or 2pm to 5pm.

Lunch on excursions

At Christ's Hospital you will receive:

- A mix of packed lunches and meal vouchers during excursions to London.
- Packed lunches for excursions to Brighton, Oxford and the Optional Day.

What to expect from Group Leaders during excursions:

- Only take photos when advised to do so
- Keep together as a group
- Don't stop for toilet or food breaks without permission
- Stay vigilant of on-coming traffic
- Don't block the pavement or gates
- Wear your lanyard at all times
- Don't talk over the guides
- Walk at a brisk pace
- Ask lots of questions
- Have fun!



Optional Booklet

We love our summer programmes and think they are brilliant as they are but we also know that for some students it is a long journey to travel to the UK.

This booklet contains information about destinations across the whole of the UK and attractions you can visit there. If you would like to supplement your programme by purchasing one of these entrances/excursions (and haven't organised this prior to arriving in the UK) please speak to your Excursion Manager. You should have received the Optional Booklet in your Welcome Pack; if not please also refer to your ExM for more information.

We highly recommend booking in advance to guarantee we can offer the excursions

England

Optional Excursions 2025/26



Musicals

Come and experience theatrical performances presented in many professional theatres, more commonly known as the West End! Along with New York's Broadway theatres, West End theatres are widely considered to represent the highest level of commercial theatre in the English-speaking world. Recommended musicals for groups are the following:

- Wicked** – prices per person from £30.00
- Hercules** (NEW for 2025!) – prices per person from £35.00
- Harry Potter and the Cursed Child** – prices per person from £35.00 each
- Phantom of the Opera** – prices per person from £45.00
- Matilda** – prices per person from £45.00
- Phantom of the Opera** – prices per person from £50.00

Other musicals available, please enquire for prices: Oliver, The Devil Wears Prada, Mrs Doubtfire, Back to the Future, Hamilton, Hades Town and many more!

Please note group prices vary depending on date and availability and the above are for reference only. Contact our team for more information and specific rates for your group.*

Groups at centres outside of London will need to consider a private coach to return to the centre after the musical. Please check with our team for additional costs.

Wicked Official 2-hour workshop

The Wicked Musical Theatre Workshop is designed to introduce students to the many multi-layered performance techniques crucial to performing in the West End.

Following a comprehensive physical and vocal warm-up, participants learn a specially selected song from Wicked, developing their vocal techniques and acting through song with movement and harmonies that can be adapted depending on the age and/or experience of the group.

From £30.00 per student



Onsite Activities

Our Onsite Activities Programme has been carefully planned and designed with all students in mind. During these sessions, we encourage students to challenge themselves individually, as well as being able to work as part of a team, in a fun and friendly way.

The onsite activities are divided into 5 categories that will allow your students to explore different skills, techniques, and talents throughout the programme.

The categories are:

- ◆ **Whole campus activities**
- ◆ **Sports**
- ◆ **Challenges**
- ◆ **Workshops**
- ◆ **Relaxing activities**

Get ready for an incredible journey filled with laughter, learning, and lasting friendships.

Let the fun begin!

Sign up activities

These sessions will require students to sign up for a specific activity. This process will allow students to choose the activity that best suits them and will help the staff to make sure all students attend the activities. Please make sure you help the team onsite and encourage students to sign up in advance.

Rotation activities

NEW for 2025! NEW

Here, students will participate within a rotation system. This means we will have several engaging activities running at the same time. Divided into groups, students will participate in a few activities for 45 minutes each, therefore experiencing different activities.

What to bring?

We recommend that students bring comfortable sports clothes and trainers for onsite activities. Finally, please ask your group to bring LOTS of energy to participate and engage in all the activities we have to offer!



Sample Programme

Sample Programme - Christ's Hospital A



Group Name					
Students					
Group Leaders					
Date	Days	Morning	Afternoon	Evening	
1-Jul	Tue	Breakfast Airport: Flight Number: Time:	Lunch Airport: Flight Number: Time:	Dinner Campus tour and ice-breaker activities	
2-Jul	Wed	Student Induction Lesson 1 - Welcome	Onsite Activities	Onsite Activities	
3-Jul	Thu	Lesson 2	Half day excursion to Horsham by train	Welcome Disco	
4-Jul	Fri	Full day excursion to Oxford by coach	Professional walking tour and free time to explore the city	Onsite Activities	
5-Jul	Sat	Lesson 3	Lesson 4	British Quiz Night	
6-Jul	Sun	Lesson 5	Onsite Activities	Onsite Activities	
7-Jul	Mon	Onsite Activities	Lesson 6	Karaoke/Lip Sync Battle	
8-Jul	Tue	Full day excursion to London with Politics and Royalty photo tour	Entrance to the National Gallery and shopping in Oxford Street	Evening in London with late return to campus	
9-Jul	Wed	Onsite Activities	Lesson 7	Disco night	
10-Jul	Thu	Full day excursion to Brighton by coach with walking tour of the city	Entrance to i360 and free time to explore the beach, city centre and Pier	Talent Show	
11-Jul	Fri	Lesson 8	Lesson 9	Onsite Activities	
12-Jul	Sat	Onsite Activities	Lesson 10	Onsite Activities	
13-Jul	Sun	Full day excursion to London with Thameside walking tour	Optional visit to TATE Modern and shopping in Covent Garden	Evening in London with late return to campus	
14-Jul	Mon	Optional Excursion	Optional Excursion	Farewell Party	
15-Jul	Tue	Airport: Flight Number: Time:	Airport: Flight Number: Time:	Airport: Flight Number: Time:	

Example activities available at your campus:

Challenges	Team Challenges, Water Challenges, Build-it Challenge
Sports	British Sports, Football, Running Club, Summer Olympics, Volleyball, Basketball, Tennis
Workshops	Self Portrait, Group Mural, Beauty Night, Friendship Bracelets, Fashion Show, Drama.
Relaxing	Movie Night, Conversation Club, Chill Club (board games).

**Please note this is only a sample and you should receive your personalised programme before arriving to the UK.*

Group Leader Programme

Group Leader Programme

We appreciate how much work each Group Leader puts into a visit to the UK, and it is important for them to have some time to relax and meet other leaders.

The group leader programme is tailored to each centre, at **Christ's Hospital School** it will be made up of different events throughout the weeks.

With so much history at all of our centres, we want leaders to have a **Museum Tour** to know more about the history of the school.

Group leaders will be invited to a traditional **English afternoon tea** within the first few days, allowing them some time to chat with each other and the centre staff, while enjoying a classic British experience.

A **cheese and wine evening** will also be arranged during one of the evenings for group leaders and senior staff only.

There will also be **two half days to Horsham** which is the local town and a **movie night** on campus organised by the staff.

A **Teacher Training Course** is available to all Group Leaders taking part in the programme. You will be able to attend a 3 hour course during your stay. The training is for practicing teachers of English who work with teenagers and want to experience new and enjoyable techniques, materials and activities to help teach the language more creatively.

Group Leader Meetings

Group Leader meetings are essential for the smooth running of a residential centre; these are the perfect time to raise any issues you may have. There will be a meeting on your first evening at the centre (or the day after arrival) where you will receive all the essential information about the first few days and will be introduced to all members of Senior Staff.

Information we will need from you at this meeting:

- Student registration forms (a requirement by the British Council)
- Student rooming list (exact room numbers of each child)

Information we will give you at this meeting:

- Centre specific contact details
- Meeting times and points
- GL programme details
- Lunch and dinner rota
- Lessons and excursion procedures

Group Leaders' Responsibilities:

- Attend all meetings with the staff
- Ensure their students are punctual and attend all lessons, excursions and onsite activities
- Supervise students on excursions, in their accommodation and during meal times
- Report any allergies/medical issues to the Centre Manager on arrival at the centre
- Maintain a lively, courteous and friendly atmosphere throughout the whole programme
- Report any issues with the programme/campus whilst in the UK rather than waiting until the group is at home. This way the staff can work together to fix it as soon as possible
- **Have fun!**



Student Packing List

Summer weather can be very unpredictable in the UK. The average daily temperature is 15°C but can go as low as 10°C or as high as 35°C. For this reason, we recommend you encourage your students to come prepared for all occasions and check the predicted weather before departure!

Documents

- Passport and copy of it (email copy to yourself)
- Visa document and copy of it (if required)
- Insurance documents
- A copy of any medication prescriptions in case of emergencies
- UK currency (Pound sterling)
- Debit or credit card
- Visa or ETA (NEW for 2025) Check if you can get an electronic travel authorisation (ETA) - GOV.UK NEW

Technology

- Phone/iPod/iPad/Tablet + chargers (we recommend you only bring one of these items)
- Headphones
- Camera and camera charger
- Plug converter/travel adapter (UK 3 pin, 13A, 220V-240V)

Everyday Essentials

- Medication
- Toiletries, washing and sanitary essentials
- Toothbrush and toothpaste
- Towel
- Hairbrush/comb/hairstyler
- Sleepwear, socks and underwear
- Glasses/contact lens equipment
- Plastic bags for dirty laundry or wet items
- A small padlock to lock valuables
- **MUST BRING Reusable water bottle!**

Onsite Activities

- Tracksuit/jogging pants for sport
- Comfortable trainers
- Swimming costume
- Towel

Excursions

- Casual, comfortable clothing
- Umbrella
- Sun protection (cream, spray, lotion)
- Quality rain/wind-proof jacket
- Secure handbag/backpack/travellers wallet
- Sunglasses
- Appropriate footwear for walking

What Not to Pack

- Bedding (bed sheets, pillows)
- Expensive electronics/valuables
- Travel iron (an iron and ironing board will be available)
- Too many clothes
- Do not bring NUT products. No sandwiches, granola bars, treats or other food that contain nuts.



We can only guarantee the carriage of one x1 suitcase and one x1 backpack for airport transfers. If you anticipate that you will need to bring more suitcases, let us know in advance. Please note an extra charge might occur if an extra coach needs to be arranged on arrival.

Frequently Asked Questions

What happens if someone loses their passport?

We strongly advise that passports are stored safely in the accommodation and remain there. If a passport is lost, the Group Leader will need to accompany the student to the embassy of their home country where they will be issued with a temporary replacement or a permit to travel. The CM will be able to help locate the embassy and print any forms that might be helpful. We recommend that you have a photocopy of every student's passport as a backup.

What happens if a student is lost on an excursion?

The first thing to do is to contact the student on their mobile. If this is possible then a member of the staff will collect the student whilst you wait with the rest of the group. If they are uncontactable, the Activity Leader will get hold of the CM who will in turn contact Head Office. Every student is issued with an 'Emergency Number' lanyard and ID Card. Students should call this number if lost and it will be answered by a member of Head Office.

How do students participate in onsite activities?

In most centres, a meeting point is set for activities. All activities and excursions will be advertised on the activity noticeboards and during mealtimes. Students can choose which activity they want to participate in. To ensure students take part in onsite activities they will now need to sign-up in advance and a register will be taken at the beginning of each activity.

Can students lock their room?

Unfortunately not. All of the campuses run as boarding schools during term time and it is their policy not to provide students with keys for their rooms. We recommend that if this is the case, students keep any valuables in the group leader's bedroom.

What happens on departure day?

Prior to your final day on campus, Group Leaders will be invited to attend a departure meeting where the full procedure is explained. At this point Centre Managers will indicate the time the group needs to be at the coach (which will arrive at the airport with at least 3 hours to check-in, go through security and reach your gate).

Can my students be taken off campus/programme by a member of their family?

We are happy to have parents or relatives visit the centre as long as they contact the centre in advance to arrange this. It is also possible to have a parent or relative take a student out of the programme for a short time. Parental approval must be sent to the centre email in advance. Original ID of the adult taking them from the centre will be photocopied on arrival. Relatives who accompany the student away from the centre will be asked to sign an 'Unscheduled Activity' form and will need to leave a contact number in case of an emergency.

What should we do if there is a problem with a bedroom?

All accommodation blocks are checked prior to the students' arrival, however, if you do notice a problem when you get to the centre it is essential you report this straight away. All group leaders will be issued with a 'maintenance report card' where they can submit all their students' room problems. If the report card is submitted to the Centre Manager by 10am, the CM will ensure the request is passed onto the maintenance staff that same day.

What do I do if a member of my group has food allergies or dietary requirements?

The campus catering staff are very experienced in catering for all kinds of allergies or dietary requirements. During our 30 years of operation, we have never had a problem with allergic reactions to food prepared on campus. In order for this to continue to be the case we ask that you alert us to any allergies / requirements prior to arrival to the UK. The admissions team should be notified before arrival in the UK.

What happens if a student is sick?

All sick students should be referred to the Centre Manager. If deemed necessary, a member of the staff will escort the student to a GP or hospital. If this does happen, the student must take their passport and any medical insurance documents with them in the instance that they may be required.

Is there a deposit?

Please be aware that a £30 deposit will be collected upon arrival which will be returned at the end of the programme if there is no damage to the rooms or loss of keys etc.

Do you have any other questions?

Please do not hesitate to contact the admissions team or our OIEG staff if you are on campus!

**Emergency number +44 (0) 203 318 3007
monitored 24/7.**

Please use only in real emergencies.



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